

IGERT Student Internship Application Form

This form and supporting documents (see below) must be submitted to the ChemGen IGERT Program Office six weeks prior to the first day of the internship. **Complete the form on your computer and submit the document file by email to the IGERT Program Director or Program Assistant.**

Student name: _____ Date of request: _____

Student ID: _____ Email address: _____

Internship

Place of internship: _____
(Name and location)

Internship start date: _____

Internship end date: _____

Contact person at host institution: _____

Budget Proposal

Registration Fee: \$ _____

Housing: \$ _____

Food: \$ _____

Transportation (indicate amount for each method):

Airfare: _____ Bus: _____ Car: _____ Train: _____ Parking: _____

Total Transportation Cost: \$ _____

Other (explain): _____ \$ _____

TOTAL REQUESTED*: \$ _____

Approval Amount:	
Approval by PI/Co-PI	
Approval by IGERT Director	
Approval Conditions (if any)	

Please provide the following supporting documents:

1. Copy of a letter from the host indicating that you will be participating in an internship at that institution

* Student internship allowances are not to exceed \$750 for travel and \$4500 for living expenses during an approved internship.